

# Responsible Sourcing Policy



## Introduction

JCW Group is a family run UK construction company that puts community at the core of its business activities. JCW Group is committed to minimising our environmental impact, promoting good environmental practice, and ensuring we operate in a socially responsible manner.

This policy aims to set out our responsibilities and requirements where we have control or influence. JCW Group believes in taking responsibility for the impact we have on the environment, our employees and all those affected by our activities.

## Business Ethics

We will ensure integrity in all our business activities. We will be open, operate in an ethical manner at all times and be open and transparent in our communications and dealings with all those affected by our activities. We will operate under fair contract conditions and will fulfil the payment terms and contract conditions agreed with our partners.

## Environmental Sustainability

JCW Group will take into account the environmental impact and performance of goods and services when making purchasing decisions.

- We will seek to reduce waste by monitoring and reviewing the amount, type and manner in which materials are purchased. We will encourage off site manufacture and innovative products and practices to help minimise waste.
- We will strive to reduce our carbon footprint by purchasing goods with low embodied carbon wherever practical
- We will seek to specify goods which have low in use water and energy consumption
- We will seek to minimise the use of materials with a hazardous content wherever practical
- We will specify and purchase all timber based products from certified legal and sustainable chain of custody sources.
- We will expect our supply chain to have or be developing an environmental policy that operates in compliance with best practice and local laws.

- We expect our supply chain to manage their own environmental impacts and to work with us to achieve our environmental targets, reducing waste wherever possible.
- We will operate in accordance with our Environmental Management System.
- We will seek to reduce waste to landfill through a policy of re-use, recycling and waste segregation

## Procurement

JCW Group recognise that success depends on building strong partnerships with our customers and our supply chain

- We will work with our supply chain to establish service level agreements that are fair and clear.
- We expect all our suppliers to demonstrate a commitment to ethical working practices, fair wages and working hours and to operate strict policies of equal opportunities and diversity.
- We expect our supply chain to treat their employees and subcontractors fairly and with respect and no less fairly than those we operate ourselves.
- We will specify and procure all timber and wood based products from a certified legal and sustainable chain of custody source.

## Summary

JCW Group will take all reasonable measures to ensure that our suppliers have processes in place to manage the environmental and social impact of our operations and we will work with our supply chain partners to help them to develop and operate best practice.

This Policy will be formally reviewed, and updated as necessary, on an annual basis.

Signed ..... Date..... JANUARY 2014

JCW Floor Screeding Limited  
 JCW Acoustic Flooring Limited  
 JCW Acoustic Supplies Limited